

NEWSPAPER CODING SYSTEM SUMMARY

2. Topic: See table. Choose the closest relevant topic.

Politics and government		
1 Women politicians, women electoral candidates...	36 Other development issues, sustainability, etc.	
2 Peace, negotiations, treaties	37 Education, childcare, nursery, university, literacy	
3 Other domestic politics/government (local, regional, national) elections, speeches...	38 Women's movement, gender-related demonstrations, feminist activism offline and online incl. #MeToo...	
4 Global partnerships (transnational trade and finance systems e.g. WTO. IMF, World Bank, EU, SADC, EAC, ECOWAS, CELAC)	39 Changing gender relations (outside the home), gender inequality (except income-related)	
5 Foreign/international politics, UN, peacekeeping	40 Legal system, judiciary, legislation, family law, family codes, property law, inheritance...	
6 National defence, military spending, internal security, etc.	41 Disaster, accident, famine, flood, plane crash, etc.	
7 Other stories on politics & government (specify in 'comments')	42 Riots, demonstrations, public disorder, etc.	
Economy		
8 Economic policies, strategies, modules, indicators, stock markets, taxes, etc	43 Other stories on social/legal (specify in 'comments')	
9 Economic crisis, state bailouts of companies, company takeovers and mergers, etc.	Crime and violence (excluding gender-based violence)	
10 Poverty, housing, social welfare, aid, etc.	44 Non-violent crime, bribery, theft, drugs, corruption	
11 Women's participation in economic processes	45 Corruption (incl. political corruption)	
12 Employment	46 Violent crime, murder, abduction, assault, etc. (NOT GENDER-RELATED)	
13 Informal work, street vending, etc.	47 Child abuse, sexual violence against children, neglect	
14 Other labour issues (strikes, trade unions, etc.)	48 War in the Middle East including Gaza...	
15 Rural economy, agriculture, farming, land rights	49 War, civil war, terrorism, other state-based violence EXCEPT IN THE MIDDLE EAST	
16 Consumer issues, consumer protection, ...	50 Other crime/violence (specify in 'comments')	
17 Transport, traffic, roads...	Gender-based violence	
18 Income inequality between women and men	51 Sexual harassment against women, rape, sexual assault,	
19 Other stories on economy (specify in 'comments')	52 Intimate partner violence against women	
Science and health		
20 Science, technology, research, discoveries...	53 Intimate partner violence against men	
21 Medicine, health, hygiene, safety, (not Cancer, Polio, or HIV/AIDS)	54 Intimate partner violence against gender diverse persons	
22 Cancer treatment, policy...	55 Technology-facilitated GBV incl. revenge porn, online stalking, online misogyny, online harassment, trolling,....	
23 Polio vaccine, treatment,...	56 Other gender violence such as femicide, trafficking of girls and women, FGM...	
24 HIV and AIDS, policy, treatment, etc	Celebrity, arts, media	
25 Other epidemics, viruses, contagions, Influenza, BSE, SARS, Ebola, Covid	57 Celebrity news, births, marriages, royalty, etc.	
26 Birth control, fertility, abortion, sterilization, termination...	58 Arts, entertainment, leisure, cinema, books, dance	
27 Climate change, climate action, climate finance, carbon credits, global warming	59 Media, (including internet, social networks), portrayal of women/men	
28 Environment, pollution, tourism	60 Fake news, mis-information, dis-information, mal-information...	
29 Artificial intelligence, technology innovation...	61 Beauty contests, models, fashion, cosmetic surgery	
30 Other stories on science & health (specify in 'comments')	62 Other celebrity/arts/media news (specify in 'comments')	
Social and legal		
31 Post 2015 agenda, Agenda 2030, Pact for the Future,	Sports	
32 Family relations, inter-generational conflict, parents	63 Team sports (soccer, football, basketball, handball, hockey, etc): events, players, facilities, training, funding	
33 Human rights, women's rights, rights of sexual minorities, rights of religious minorities, etc.	64 Individual sports (boxing, cycling, golf, running, swimming, etc): events, players, facilities, training, funding	
34 Religion, culture, tradition, controversies...	65 Other sports (specify in 'comments')	
35 Migration, refugees, xenophobia, ethnic conflict...	Other	
	66 Use only as a last resort & explain .	

3. Scope: Local=1, National=2, Sub-Regional and Regional=3, Foreign/International=4

ANALYSIS:

- 5. Reference to gender equality/ human rights legislation/ policy:** Yes=1, No=2, Not applicable=3
- 6. Is the story about a particular woman or group of women?** Yes=1, No=2,
- 7. This story clearly highlights issues of inequality between women and men:** Agree=1, Disagree=2, Not applicable=3
- 8. This story clearly challenges gender stereotypes:** Agree=1, Disagree=2, Not applicable=3

JOURNALISTS & REPORTERS:

Column 9 is for the journalist or reporter. For each story, code each journalist/reporter who wrote the story and whose name appears. Code each journalist/reporter in a separate row.

Do not code: (i) Unnamed journalists (e.g. 'Staff reporter', 'Our correspondent'); (ii) News agencies

- 9. Sex:** Female=1, Male=2, Gender diverse incl. transgender=3, Do not know=4

PEOPLE IN THE NEWS:

Columns 10 – 23 are for people in the news.

Code (i) any person whom the story is about, even if they are not interviewed or quoted; (ii) Each person who is interviewed, (iii) Each person in the story who is quoted, either directly or indirectly.

- 10. Sex:** Female=1, Male=2, Gender diverse incl. transgender= 3, Do not know=4
- 11. Age (the person appears):** Do not know=0, Child (12 and under)=1, Teenager (13-19)=2,
Young adult (20-30)=3, Middle age (31-50) =4, Young old (51-64)=5,
Older adult (65-79)=6, Elderly (80+)=7
- 12. Occupation or position:** See table.

0 Not stated	14 Agriculture, mining, fishing, forestry
1 Royalty, monarch, deposed monarch, etc.	15 Religious figure, priest, monk, rabbi, mullah, nun
2 Politician/ member of parliament, ...	16 Activist or worker in civil society org., NGO, trade union
3 Government employee, public servant, spokesperson, etc.	17 Celebrity, artist, actor, writer, singer, TV personality
4 Police, military, para-military, militia, fire officer	18 Sports person, athlete, player, coach, referee
5 Academic expert, lecturer, teacher	19 Student, pupil, schoolchild
6 Doctor, dentist, health specialist	20 Homemaker, parent (male or female) only if no other occupation is given e.g. doctor/mother=code 6
7 Health worker, social worker, childcare worker	21 Child, young person no other occupation given
8 Science/ technology professional, engineer, etc.	22 Villager or resident no other occupation given
9 Media professional, journalist, film-maker, etc.	23 Retired person, pensioner no other occupation given
10 Lawyer, judge, magistrate, legal advocate, etc.	24 Criminal, suspect no other occupation given
11 Business person, exec, manager, stock broker...	25 Other only as last resort & explain
12 Office or service worker, non-management worker	
13 Tradesperson, artisan, labourer, truck driver, etc.	

- 13. Function in the news story:** See table (refer to full monitoring guidelines for further explanation).

0 Do not know	4 Personal experience
1 Subject	5 Eye witness
2 Spokesperson	6 Popular opinion
3 Expert or commentator	7 Other

- 14. Family role given?** Yes=1, No=2

- 18. Is the person directly quoted:** Yes=1, No=2

19. Is the person depicted as part of a minority group (sexual, ethnic, racial, religious or other): Yes=1, No=2

25. Does this story warrant further analysis? Yes=1* [SKIP IF THE ANSWER IS 'NO']

*(*A story warrants further analysis if it clearly perpetuates or clearly challenges gender stereotypes, if it includes women's opinions in a remarkable way, if it contributes to an understanding of inequalities between women and men, if it mentions or calls attention to women's human rights, etc. Consult the guide for further explanation.)*

*If you select '1' (Yes), you will need to send a copy of the clipping to your national/regional coordinator.

RADIO CODING SYSTEM SUMMARY

2. Topic: See table. Choose the closest relevant topic.

<p>Politics and government</p>	
<p>1 Women politicians, women electoral candidates...</p> <p>2 Peace, negotiations, treaties</p> <p>3 Other domestic politics/government (local, regional, national) elections, speeches...</p> <p>4 Global partnerships (transnational trade and finance systems e.g. WTO. IMF, World Bank, EU, SADC, EAC, ECOWAS, CELAC)</p> <p>5 Foreign/international politics, UN, peacekeeping</p> <p>6 National defence, military spending, internal security, etc.</p> <p>7 Other stories on politics & government (specify in 'comments')</p>	<p>36 Other development issues, sustainability, etc.</p> <p>37 Education, childcare, nursery, university, literacy</p> <p>38 Women's movement, gender-related demonstrations, feminist activism offline and online incl. #MeToo...</p> <p>39 Changing gender relations (outside the home), gender inequality (except income-related)</p> <p>40 Legal system, judiciary, legislation, family law, family codes, property law, inheritance...</p> <p>41 Disaster, accident, famine, flood, plane crash, etc.</p> <p>42 Riots, demonstrations, public disorder, etc.</p>
<p>Economy</p>	<p>43 Other stories on social/legal (specify in 'comments')</p>
<p>8 Economic policies, strategies, modules, indicators, stock markets, taxes, etc</p> <p>9 Economic crisis, state bailouts of companies, company takeovers and mergers, etc.</p> <p>10 Poverty, housing, social welfare, aid, etc.</p> <p>11 Women's participation in economic processes</p> <p>12 Employment</p> <p>13 Informal work, street vending, etc.</p> <p>14 Other labour issues (strikes, trade unions, etc.)</p> <p>15 Rural economy, agriculture, farming, land rights</p> <p>16 Consumer issues, consumer protection, ...</p> <p>17 Transport, traffic, roads...</p> <p>18 Income inequality between women and men</p> <p>19 Other stories on economy (specify in 'comments')</p>	<p>Crime and violence (excluding gender-based violence)</p>
	<p>44 Non-violent crime, bribery, theft, drugs, corruption</p> <p>45 Corruption (incl. political corruption)</p> <p>46 Violent crime, murder, abduction, assault, etc. (NOT GENDER-RELATED)</p> <p>47 Child abuse, sexual violence against children, neglect</p> <p>48 War in the Middle East including Gaza...</p> <p>49 War, civil war, terrorism, other state-based violence EXCEPT IN THE MIDDLE EAST</p> <p>50 Other crime/violence (specify in 'comments')</p>
<p>Science and health</p>	<p>Gender-based violence</p>
<p>20 Science, technology, research, discoveries...</p> <p>21 Medicine, health, hygiene, safety, (not Cancer, Polio, or HIV/AIDS)</p> <p>22 Cancer treatment, policy...</p> <p>23 Polio vaccine, treatment,...</p> <p>24 HIV and AIDS, policy, treatment, etc</p> <p>25 Other epidemics, viruses, contagions, Influenza, BSE, SARS, Ebola, Covid</p> <p>26 Birth control, fertility, abortion, sterilization, termination...</p> <p>27 Climate change, climate action, climate finance, carbon credits, global warming</p> <p>28 Environment, pollution, tourism</p> <p>29 Artificial intelligence, technology innovation...</p> <p>30 Other stories on science & health (specify in 'comments')</p>	<p>51 Sexual harassment against women, rape, sexual assault,</p> <p>52 Intimate partner violence against women</p> <p>53 Intimate partner violence against men</p> <p>54 Intimate partner violence against gender diverse persons</p> <p>55 Technology-facilitated GBV incl. revenge porn, online stalking, online misogyny, online harassment, trolling,....</p> <p>56 Other gender violence such as femicide, trafficking of girls and women, FGM...</p>
	<p>Celebrity, arts, media</p>
<p>31 Post 2015 agenda, Agenda 2030, Pact for the Future,</p> <p>32 Family relations, inter-generational conflict, parents</p> <p>33 Human rights, women's rights, rights of sexual minorities, rights of religious minorities, etc.</p> <p>34 Religion, culture, tradition, controversies...</p> <p>35 Migration, refugees, xenophobia, ethnic conflict...</p>	<p>57 Celebrity news, births, marriages, royalty, etc.</p> <p>58 Arts, entertainment, leisure, cinema, books, dance</p> <p>59 Media, (including internet, social networks), portrayal of women/men</p> <p>60 Fake news, mis-information, dis-information, mal-information...</p> <p>61 Beauty contests, models, fashion, cosmetic surgery</p> <p>62 Other celebrity/arts/media news (specify in 'comments')</p>
<p>Social and legal</p>	<p>Sports</p>
	<p>63 Team sports (soccer, football, basketball, handball, hockey, etc): events, players, facilities, training, funding</p> <p>64 Individual sports (boxing, cycling, golf, running, swimming, etc): events, players, facilities, training, funding</p> <p>65 Other sports (specify in 'comments')</p>
	<p>Other</p>
	<p>66 Use only as a last resort & explain.</p>

3. Scope: Local=1, National=2, Sub-Regional and Regional=3, Foreign/International=4

ANALYSIS:

- 4. Reference to gender equality/ human rights legislation/ policy:** Yes=1, No=2, Not applicable=3
- 5. Is the story about a particular woman or group of women?** Yes=1, No=2,
- 6. This story clearly highlights issues of inequality between women and men:** Agree=1, Disagree=2, Not applicable=3
- 7. This story clearly challenges gender stereotypes:** Agree=1, Disagree=2, Not applicable=3

JOURNALISTS & REPORTERS:

Columns 8 and 9 are for journalists, presenters, anchors, reporters, etc. Code the anchor/announcer even if it is the same person for each news item. Code each reporter and journalist

- 8. Role:** Anchor/announcer=1, Reporter=2, Other journalist=3
- 9. Sex:** Female=1, Male=2, Gender diverse incl. transgender=3, Do not know=4

PEOPLE IN THE NEWS:

Columns 10 to 20 are for people *in* the news. **Code:** (i) Each person in the story who speaks (ii) any person whom the story is about, even if they do not speak. Code **only** individual people. *Code each person in a separate row.*

Do not code: (i) Groups (e.g. a group of nurses, a group of soldiers); (ii) Organisations, companies, collectivities (e.g. political parties); (iii) Characters in novels or movies (**unless** the story is **about** them); (iv) Deceased historical figures (**unless** the story is **about** them); Interpreters (Code the person being interviewed as if they spoke without an interpreter).

- 10. Sex:** Female=1, Male=2, Gender diverse incl. transgender=3, Do not know=4
- 11. Occupation or position:** See table.

0 Not stated	14 Agriculture, mining, fishing, forestry
1 Royalty, monarch, deposed monarch, etc.	15 Religious figure, priest, monk, rabbi, mullah, nun
2 Politician/ member of parliament, ...	16 Activist or worker in civil society org., NGO, trade union
3 Government employee, public servant, spokesperson, etc.	17 Celebrity, artist, actor, writer, singer, TV personality
4 Police, military, para-military, militia, fire officer	18 Sports person, athlete, player, coach, referee
5 Academic expert, lecturer, teacher	19 Student, pupil, schoolchild
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- 12. Function in the news story:** See table (refer to full monitoring guidelines for further explanation).

0 Do not know	4 Personal experience
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- 13. Family role given?** Yes=1, No=2

- 17. Is the person depicted as part of a minority group (sexual, ethnic, racial, religious or other):** Yes=1, No=2

- 21. Does this story warrant further analysis?** Yes=1* [SKIP IF THE ANSWER IS 'NO']

(A story warrants further analysis if it clearly perpetuates or clearly challenges gender stereotypes, if it includes women's opinions in a remarkable way, if it contributes to an understanding of inequalities between women and men, if it mentions or calls attention to women's human rights, etc. Consult the guide for further explanation.)

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TELEVISION CODING SYSTEM SUMMARY

2. Topic: See table. Choose the closest relevant topic.

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<p>1 Women politicians, women electoral candidates...</p> <p>2 Peace, negotiations, treaties</p>	<p>36 Other development issues, sustainability, etc.</p> <p>37 Education, childcare, nursery, university, literacy</p>
<p>3 Other domestic politics/government (local, regional, national) elections, speeches...</p> <p>4 Global partnerships (transnational trade and finance systems e.g. WTO, IMF, World Bank, EU, SADC, EAC, ECOWAS, CELAC)</p> <p>5 Foreign/international politics, UN, peacekeeping</p>	<p>38 Women’s movement, gender-related demonstrations, feminist activism offline and online incl. #MeToo...,</p> <p>39 Changing gender relations (outside the home), gender inequality (except income-related)</p> <p>40 Legal system, judiciary, legislation, family law, family codes, property law, inheritance...</p> <p>41 Disaster, accident, famine, flood, plane crash, etc.</p> <p>42 Riots, demonstrations, public disorder, etc.</p>
<p>6 National defence, military spending, internal security, etc.</p> <p>7 Other stories on politics & government (specify in ‘comments’)</p>	<p>43 Other stories on social/legal (specify in ‘comments’)</p>
<p>Economy</p>	<p>Crime and violence (excluding gender-based violence)</p>
<p>8 Economic policies, strategies, modules, indicators, stock markets, taxes, etc</p>	<p>44 Non-violent crime, bribery, theft, drugs, corruption</p> <p>45 Corruption (incl. political corruption)</p> <p>46 Violent crime, murder, abduction, assault, etc. (NOT GENDER-RELATED)</p>
<p>9 Economic crisis, state bailouts of companies, company takeovers and mergers, etc.</p> <p>10 Poverty, housing, social welfare, aid, etc.</p> <p>11 Women’s participation in economic processes</p> <p>12 Employment</p>	<p>47 Child abuse, sexual violence against children, neglect</p> <p>48 War in the Middle East including Gaza...</p> <p>49 War, civil war, terrorism, other state-based violence EXCEPT IN THE MIDDLE EAST</p> <p>50 Other crime/violence (specify in ‘comments’)</p>
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ANALYSIS:

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5. Is the story about a particular woman or group of women? Yes=1, No=2,

6. This story clearly highlights issues of inequality between women and men: Agree=1, Disagree=2, Not applicable=3

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8. Role: Anchor/announcer=1, Reporter=2, Other journalist=3

9. Sex: Female=1, Male=2, Gender diverse incl. transgender =3, Do not know=4

10. Age (the person appears): Do not know=0, Child (12 and under)=1, Teenager (13-19)=2,
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2	Spokesperson	6	Popular opinion
3	Expert or commentator	7	Other

15. Family role given? Yes=1 No=2

19. Is the person depicted as part of a minority group (sexual, ethnic, racial, religious or other): Yes=1, No=2

23. Does this story warrant further analysis? Yes=1* [SKIP IF THE ANSWER IS 'NO']

(A story warrants further analysis if it clearly perpetuates or alternatively challenges gender stereotypes, if it includes women's opinions in a remarkable way, if it contributes to an understanding of inequalities between women and men, if it mentions or calls attention to women's human rights, etc. Consult the guide for further explanation.)

*If you select '1' (Yes), you will need to send a copy of the recording to your national/regional coordinator.

INTERNET CODING SYSTEM SUMMARY

2. Topic: See table. Choose the closest relevant topic.

<p>Politics and government</p>	
<p>1 Women politicians, women electoral candidates...</p> <p>2 Peace, negotiations, treaties</p>	<p>36 Other development issues, sustainability, etc.</p> <p>37 Education, childcare, nursery, university, literacy</p>
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<p>6 National defence, military spending, internal security, etc.</p> <p>7 Other stories on politics & government (specify in ‘comments’)</p>	<p>43 Other stories on social/legal (specify in ‘comments’)</p>
<p>Economy</p>	<p>Crime and violence (excluding gender-based violence)</p>
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<p>13 Informal work, street vending, etc.</p> <p>14 Other labour issues (strikes, trade unions, etc.)</p> <p>15 Rural economy, agriculture, farming, land rights</p> <p>16 Consumer issues, consumer protection, ...</p> <p>17 Transport, traffic, roads...</p> <p>18 Income inequality between women and men</p> <p>19 Other stories on economy (specify in ‘comments’)</p>	<p>47 Child abuse, sexual violence against children, neglect</p> <p>48 War in the Middle East including Gaza...</p> <p>49 War, civil war, terrorism, other state-based violence EXCEPT IN THE MIDDLE EAST</p> <p>50 Other crime/violence (specify in ‘comments’)</p>
<p>Science and health</p>	<p>Gender-based violence</p>
<p>20 Science, technology, research, discoveries...</p> <p>21 Medicine, health, hygiene, safety, (not Cancer, Polio, or HIV/AIDS)</p> <p>22 Cancer treatment, policy...</p> <p>23 Polio vaccine, treatment...</p> <p>24 HIV and AIDS, policy, treatment, etc</p> <p>25 Other epidemics, viruses, contagions, Influenza, BSE, SARS, Ebola, Covid</p> <p>26 Birth control, fertility, abortion, sterilization, termination...</p> <p>27 Climate change, climate action, climate finance, carbon credits, global warming</p> <p>28 Environment, pollution, tourism</p> <p>29 Artificial intelligence, technology innovation...</p> <p>30 Other stories on science & health (specify in ‘comments’)</p>	<p>51 Sexual harassment against women, rape, sexual assault,</p> <p>52 Intimate partner violence against women</p> <p>53 Intimate partner violence against men</p> <p>54 Intimate partner violence against gender diverse persons</p> <p>55 Technology-facilitated GBV incl. revenge porn, online stalking, online misogyny, online harassment, trolling,....</p> <p>56 Other gender violence such as femicide, trafficking of girls and women, FGM...</p>
<p>Social and legal</p>	<p>Celebrity, arts, media</p>
<p>31 Post 2015 agenda, Agenda 2030, Pact for the Future,</p> <p>32 Family relations, inter-generational conflict, parents</p> <p>33 Human rights, women’s rights, rights of sexual minorities, rights of religious minorities, etc.</p> <p>34 Religion, culture, tradition, controversies...</p> <p>35 Migration, refugees, xenophobia, ethnic conflict...</p>	<p>57 Celebrity news, births, marriages, royalty, etc.</p> <p>58 Arts, entertainment, leisure, cinema, books, dance</p> <p>59 Media, (including internet, social networks), portrayal of women/men</p> <p>60 Fake news, mis-information, dis-information, mal-information...</p> <p>61 Beauty contests, models, fashion, cosmetic surgery</p> <p>62 Other celebrity/arts/media news (specify in ‘comments’)</p>
	<p>Sports</p>
	<p>63 Team sports (soccer, football, basketball, handball, hockey, etc): events, players, facilities, training, funding</p> <p>64 Individual sports (boxing, cycling, golf, running, swimming, etc): events, players, facilities, training, funding</p> <p>65 Other sports (specify in ‘comments’)</p>
	<p>Other</p>
	<p>66 Use only as a last resort & explain.</p>

3. Scope: Local=1, National=2, Sub-Regional and Regional=3, Foreign/International=4

ANALYSIS:

4. Reference to gender equality/ human rights legislation/ policy: Yes=1, No=2, Not applicable=3

5. Is the story about a particular woman or group of women? Yes=1, No=2,

6. This story clearly highlights issues of inequality between women and men: Agree=1, Disagree=2, Not applicable=3

7. This story clearly challenges gender stereotypes: Agree=1, Disagree=2, Not applicable=3

JOURNALISTS & REPORTERS:

Columns 8 and 9 are for the reporter or journalist. For each story, code each journalist/reporter (i) who wrote the story and whose name appears, or (ii) who is visible in video clips, or (ii) who voice is heard in audio clips. Code each journalist/reporter in a separate row.

Do not code: (i) Unnamed journalists (e.g. 'Staff reporter', 'Our correspondent'); (ii) News agencies.

8. Sex: Female=1, Male=2, Gender diverse incl. transgender =3, Do not know=4

9. Age (the person appears): Do not know=0, Child (12 and under)=1, Teenager (13-19)=2,
Young adult (20-30)=3, Middle age (31-50) =4, Young old (51-64)=5,
Older adult (65-79)=6, Elderly (80+)=7

PEOPLE IN THE NEWS:

Columns 10 to 25 are for people *in* the news whether in the text or in video clips. Code (i) any person whom the story is about even if they are not interviewed or quoted; (ii) Each person who is interviewed, (iii) Each person in the story who is quoted, either directly or indirectly. Code **only** individual people.

Do not code: (i) Groups (e.g. a group of nurses, a group of soldiers); (ii) Organisations, companies, collectivities (e.g. political parties); (iii) Characters in novels or movies (**unless** the story is **about** them); (iv) Deceased historical figures (**unless** the story is **about** them); (v) Interpreters (Code the person being interviewed as if they spoke without an interpreter).

10. Sex: Female=1, Male=2, Gender diverse incl. transgender =3, Do not know=4

11. Age (the person appears): Do not know=0, Child (12 and under)=1, Teenager (13-19)=2,
Young adult (20-30)=3, Middle age (31-50) =4, Young old (51-64)=5,
Older adult (65-79)=6, Elderly (80+)=7

12. Occupation or position: See table.

0 Not stated	14 Agriculture, mining, fishing, forestry
1 Royalty, monarch, deposed monarch, etc.	15 Religious figure, priest, monk, rabbi, mullah, nun
2 Politician/ member of parliament, ...	16 Activist or worker in civil society org., NGO, trade union
3 Government employee, public servant, spokesperson, etc.	17 Celebrity, artist, actor, writer, singer, TV personality
4 Police, military, para-military, militia, fire officer	18 Sportsperson, athlete, player, coach, referee
5 Academic expert, lecturer, teacher	19 Student, pupil, schoolchild
6 Doctor, dentist, health specialist	20 Homemaker, parent (male or female) only if no other occupation is given e.g. doctor/mother=code 6
7 Health worker, social worker, childcare worker	21 Child, young person no other occupation given
8 Science/ technology professional, engineer, etc.	22 Villager or resident no other occupation given
9 Media professional, journalist, film-maker, etc.	23 Retired person, pensioner no other occupation given
10 Lawyer, judge, magistrate, legal advocate, etc.	24 Criminal, suspect no other occupation given
11 Business person, exec, manager, stock broker...	25 Other only as last resort & explain
12 Office or service worker, non-management worker	
13 Tradesperson, artisan, labourer, truck driver, etc.	

13. Function in the news story: See table (refer to full monitoring guidelines for further explanation).

0	Do not know	4	Personal experience
1	Subject	5	Eye witness
2	Spokesperson	6	Popular opinion
3	Expert or commentator	7	Other

14. Family role given? Yes=1, No=2

18. Is the person directly quoted: Yes=1, No=2

19. Is the person depicted as part of a minority group (sexual, ethnic, racial, religious or other): Yes=1, No=2

24. Copy and paste the URL of the story in this column. Describe any photographs, images, other multimedia features included in the story. Note down the conclusions you draw from the images, audio and video.

25. Does this story warrant further analysis? Yes=1* [SKIP IF THE ANSWER IS 'NO']

(A story warrants further analysis if it clearly perpetuates or clearly challenges gender stereotypes, if it includes women's opinions in a remarkable way, if it contributes to an understanding of inequalities between women and men, if it mentions or calls attention to women's human rights, etc. Consult the guide for further explanation.)

*If you select '1' (Yes), you will need to send a print-out of the story, screen grab of the page and recordings of multimedia features in it to your national/regional coordinator.