NEWSPAPER CODING SYSTEM SUMMARY

1) **Page Number:** Story appears on first page=**1**, Seventh page= **7**, etc.

(z) Is this story related to coronavirus Covid-19? **1**=Yes.   **2**=No

Note: For the question below it is important **NOT** to code COVID19-related stories under topic 23 but to choose the most relevant **secondary** topic theme in order to ensure results that can be compared with those from previous GMMPs.

2) **Topic:** See table. If the story **IS** COVID19-related (indicated by answer choice (1) in question (z) above, choose the **topic** category which is the most relevant as the **secondary** topic theme, **NOT** topic 23. For example, if the story is about job losses due to COVID-19, it should be coded under topic 12 *'Employment'*; or if the story is about the spread of COVID-19 in a refugee camp, it should be coded under topic 32 *'Migration, refugees…'*.

Politics and government		Social and legal	
1	Women politicians, women electoral candidates…	28	Sustainable Development Goals (SDGs), Post 2015 agenda, Agenda 2030
2	Peace, negotiations, treaties	29	Family relations, inter-generational conflict, parents
3	Other domestic politics, government, etc.	30	Human rights, women's rights, rights of sexual minorities, rights of religious minorities, etc.
4	Global partnerships	31	Religion, culture, tradition, controversies…
5	Foreign/international politics, UN, peacekeeping	32	Migration, refugees, xenophobia, ethnic conflict…
6	National defence, military spending, internal security, etc.	33	Other development issues, sustainability, etc.
7	Other stories on politics (specify in 'comments')	34	Education, childcare, nursery, university, literacy
Economy		35	Women's movement, feminist activism, demonstrations, etc
8	Economic policies, strategies, modules, indicators, stock markets, taxes, etc	36	Changing gender relations (outside the home)
9	Economic crisis, state bailouts of companies, company takeovers and mergers, etc.	37	Family law, family codes, property law, inheritance…
10	Poverty, housing, social welfare, aid, etc.	38	Legal system, judiciary, legislation apart from family
11	Women's participation in economic processes	39	Disaster, accident, famine, flood, plane crash, etc.
12	Employment	40	Riots, demonstrations, public disorder, etc.
13	Informal work, street vending, etc.	41	Other stories on social/legal (specify in 'comments')
14	Other labour issues (strikes, trade unions, etc.)	**Crime and violence**	
15	Rural economy, agriculture, farming, land rights	42	Non-violent crime, bribery, theft, drugs,
16	Consumer issues, consumer protection, fraud…	43	Corruption, (incl. political corruption)
17	Transport, traffic, roads…	44	Violent crime, murder, abduction, assault, etc.
18	Other stories on economy (specify in 'comments')	45	Child abuse, sexual violence against children, neglect
Science and health		46	War, civil war, terrorism, other state-based violence
19	Science, technology, research, discoveries…	47	Other crime/violence (specify in 'comments')
20	Medicine, health, hygiene, safety, (**not** EBOLA or HIV/AIDS)	**Gender and related**	
21	EBOLA, treatment, response…	48	Sexual harassment against women, rape, sexual assault, #MeToo, #TimesUp…
22	HIV and AIDS, policy, treatment, etc	49	Other gender violence such as feminicide, trafficking of girls and women, FGM…
23	Other epidemics, viruses, contagions, Influenza, BSE, SARS. **NOT** COVID-19 *(For stories related to Covid-19 choose the closest relevant sub-topic)*	50	Inequality between women and men such as income inequality/gender pay gap,
24	Birth control, fertility, sterilization, termination…	**Celebrity, arts, media, sports**	
25	Climate change, global warming	51	Celebrity news, births, marriages, royalty, etc.
26	Environment, pollution, tourism	52	Arts, entertainment, leisure, cinema, books, dance
27	Other stories on science (specify in 'comments')	53	Media, (including internet, social networks), portrayal of women/men
		54	Fake news, mis-information, dis-information, mal-information…
		55	Beauty contests, models, fashion, cosmetic surgery
		56	Sports, events, players, facilities, training, funding
		57	Other celebrity/arts/media news (specify in 'comments')
		Other	
		58	Use only as a last resort & **explain**.

3) **Scope:** Local=**1**,   National=**2**,   Sub-Regional and Regional=**3**,   Foreign/International=**4**
4) **Space:** Full page=**1**,   Half page=**2**,   One third page=**3**,   Quarter page=**4**,   Less than quarter page=**5**

ANALYSIS:
5) **Reference to gender equality/ human rights legislation/ policy:** Yes=**1**,   No=**2**
6) **Is the story about a particular woman or group of women?** Yes=**1**, No=**2**,
7) **This story clearly highlights issues of inequality between women and men:** Agree=**1**, Disagree=**2**
8) **This story clearly challenges gender stereotypes:** Agree=**1**, Disagree=**2**

JOURNALISTS & REPORTERS:
Column 9 is for the journalist or reporter. For each story, code each journalist/reporter who wrote the story and whose name appears. Code each journalist/reporter in a separate row.
Do not code: (i) Unnamed journalists (e.g. 'Staff reporter', 'Our correspondent'); (ii) News agencies
9) **Sex:** Female=**1**, Male=**2**,   Other (transgender, etc.)=**3**,   Do not know=**4**

PEOPLE IN THE NEWS:
Columns 10 – 22 are for people **in** the news.
Code (i) any person whom the story is about, even if they are not interviewed or quoted; (ii) Each person who is interviewed, (iii) Each person in the story who is quoted, either directly or indirectly.
10) **Sex**:   Female=**1**,   Male=**2**,   Other (transgender, etc.)=**3**,   Do not know=**4**
11) **Age (the person appears):**   Do not know=**0**,   12 and under=**1**,   13-18=**2**,   19-34=**3**,   35-49=**4**,
50-64=**5**,   65-79=**6**,   80+=**7**
12) **Occupation or position:** See table.

0	Not stated	14	Agriculture, mining, fishing, forestry
1	Royalty, monarch, deposed monarch, etc.	15	Religious figure, priest, monk, rabbi, mullah, nun
2	Politician/ member of parliament, …	16	Activist or worker in civil society org., NGO, trade union
3	Government employee, public servant, spokesperson, etc.	17	Sex worker
4	Police, military, para-military, militia, fire officer	18	Celebrity, artist, actor, writer, singer, TV personality
5	Academic expert, lecturer, teacher	19	Sportsperson, athlete, player, coach, referee
6	Doctor, dentist, health specialist	20	Student, pupil, schoolchild
7	Health worker, social worker, childcare worker	21	Homemaker, parent (male or female) **only if no other occupation is given e.g. doctor/mother=code 6**
8	Science/ technology professional, engineer, etc.	22	Child, young person **no other occupation given**
9	Media professional, journalist, film-maker, etc.	23	Villager or resident **no other occupation given**
10	Lawyer, judge, magistrate, legal advocate, etc.	24	Retired person, pensioner **no other occupation given**
11	Business person, exec, manager, stock broker…	25	Criminal, suspect **no other occupation given**
12	Office or service worker, non-management worker	26	Unemployed **no other occupation given**
13	Tradesperson, artisan, labourer, truck driver, etc.	27	Other **only as last resort & explain**

13) **Function in the news story:** See table (refer to full monitoring guidelines for further explanation).

0	Do not know	4	Personal experience
1	Subject	5	Eye witness
2	Spokesperson	6	Popular opinion
3	Expert or commentator	7	Other

14) **Family role given?** Yes=**1**, No=**2**
15) **Does the story identify the person either as a victim or survivor, or both?** Yes=**1**,   No=**2***

*IF YOU SELECT 2 ("NO") IN Q.15, SKIP TO Q.18.

*Complete Questions 16 and 17 if the person is described as victim or survivor

16) **The story identifies the person as a Victim of :** See table.

0	Not applicable (person is identified solely as a survivor)	**4**	Victim of other non-domestic crime, robbery, etc.
1	Victim of an accident, natural disaster, poverty	**5**	Victim of violation based on religion, tradition…
2	Victim of domestic violence, rape, murder, etc.	**6**	Victim of war, terrorism, vigilantism, state violence…
3	Victim of non-domestic sexual violence, rape, assault, etc. (sexual violence only)	**7**	Victim of discrimination based on gender, race, ethnicity age, religion, ability, etc
		8	Other victim (specify in 'comments')

17) **The story identifies the person as a Survivor of:** See table.

0	Not applicable (person is identified solely as a victim)	**4**	Survivor of other non-domestic crime, robbery, etc.
1	Survivor of an accident, natural disaster, poverty	**5**	Survivor of violation based on religion, tradition…
2	Survivor of domestic violence, rape, murder, etc.	**6**	Survivor of war, terrorism, vigilantism, state violence…
3	Survivor of non-domestic sexual violence, rape, assault, etc. (sexual violence only)	**7**	Survivor of discrimination based on gender, race, ethnicity, age, religion, ability, etc.
		8	Other survivor (specify in 'comments')

18) **Is the person directly quoted:** Yes=**1**,   No=**2**

19) **Is there a photograph of the person in the story:** Yes=**1**, No=**2**, Do not know=**3**

20) **Special question 1:_____**: Yes=**1**, No=**2**

21) **Special question 2: _____**: Yes=**1**, No=**2**

22) **Special question 3:_____**: Yes=**1**, No=**2**

23) **IN THE NOTES SECTION OF THE CODING SHEET DESCRIBE ANY PHOTOGRAPHS INCLUDED IN THE STORY AND THE CONCLUSIONS YOU DRAW FROM THEM.**

24) **Does this story warrant further analysis?** Yes=**1*** **[**SKIP IF THE ANSWER IS 'NO']

(*A story warrants further analysis if it clearly perpetuates or clearly challenges gender stereotypes, if it includes women's opinions in a remarkable way, if it contributes to an understanding of inequalities between women and men, if it mentions or calls attention to women's human rights, etc. Consult the guide for further explanation.)

*If you select '1' (Yes), you will need to send a copy of the clipping to your national/regional coordinator.

RADIO CODING SYSTEM SUMMARY

1) **Item Number:** First story in newscast =**1**, Seventh story = **7**, etc.

(z) Is this story related to coronavirus Covid-19? **1**=Yes.   **2**=No

Note: For the question below it is important **NOT** to code COVID19-related stories under topic 23 but to choose the most relevant **secondary** topic theme in order to ensure results that can be compared with those from previous GMMPs.

2) **Topic:** See table. If the story **IS** COVID19-related (indicated by answer choice (1) in question (z) above, choose the **topic** category which is the most relevant as the **secondary** topic theme, **NOT** topic 23. For example, if the story is about job losses due to COVID-19, it should be coded under topic 12 *'Employment'*; or if the story is about the spread of COVID-19 in a refugee camp, it should be coded under topic 32 *'Migration, refugees…'*. .

Politics and government		Social and legal	
1	Women politicians, women electoral candidates…	**28**	Sustainable Development Goals (SDGs), Post 2015 agenda, Agenda 2030
2	Peace, negotiations, treaties	**29**	Family relations, inter-generational conflict, parents
3	Other domestic politics, government, etc.	**30**	Human rights, women's rights, rights of sexual minorities, rights of religious minorities, etc.
4	Global partnerships	**31**	Religion, culture, tradition, controversies…
5	Foreign/international politics, UN, peacekeeping	**32**	Migration, refugees, xenophobia, ethnic conflict…
6	National defence, military spending, internal security, etc.	**33**	Other development issues, sustainability, etc.
7	Other stories on politics (specify in 'comments')	**34**	Education, childcare, nursery, university, literacy
Economy		**35**	Women's movement, feminist activism, demonstrations, etc
8	Economic policies, strategies, modules, indicators, stock markets, taxes, etc	**36**	Changing gender relations (outside the home)
9	Economic crisis, state bailouts of companies, company takeovers and mergers, etc.	**37**	Family law, family codes, property law, inheritance…
10	Poverty, housing, social welfare, aid, etc.	**38**	Legal system, judiciary, legislation apart from family
11	Women's participation in economic processes	**39**	Disaster, accident, famine, flood, plane crash, etc.
12	Employment	**40**	Riots, demonstrations, public disorder, etc.
13	Informal work, street vending, etc.	**41**	Other stories on social/legal (specify in 'comments')
14	Other labour issues (strikes, trade unions, etc.)	**Crime and violence**	
15	Rural economy, agriculture, farming, land rights	**42**	Non-violent crime, bribery, theft, drugs,
16	Consumer issues, consumer protection, fraud…	**43**	Corruption, (incl. political corruption)
17	Transport, traffic, roads…	**44**	Violent crime, murder, abduction, assault, etc.
18	Other stories on economy (specify in 'comments')	**45**	Child abuse, sexual violence against children, neglect
Science and health		**46**	War, civil war, terrorism, other state-based violence
19	Science, technology, research, discoveries…	**47**	Other crime/violence (specify in 'comments')
20	Medicine, health, hygiene, safety, (**not** EBOLA or HIV/AIDS)	**Gender and related**	
21	EBOLA, treatment, response…	**48**	Sexual harassment against women, rape, sexual assault, #MeToo, #TimesUp…
22	HIV and AIDS, policy, treatment, etc	**49**	Other gender violence such as feminicide, trafficking of girls and women, FGM…
23	Other epidemics, viruses, contagions, Influenza, BSE, SARS. **NOT** COVID-19 (*For stories related to Covid-19 choose the closest relevant sub-topic*)	**50**	Inequality between women and men such as income inequality/gender pay gap,
24	Birth control, fertility, sterilization, termination…	**Celebrity, arts, media, sports**	
25	Climate change, global warming	**51**	Celebrity news, births, marriages, royalty, etc.
26	Environment, pollution, tourism	**52**	Arts, entertainment, leisure, cinema, books, dance
27	Other stories on science (specify in 'comments')	**53**	Media, (including internet, social networks), portrayal of women/men
		54	Fake news, mis-information, dis-information, mal-information…
		55	Beauty contests, models, fashion, cosmetic surgery
		56	Sports, events, players, facilities, training, funding
		57	Other celebrity/arts/media news (specify in 'comments')
		Other	
		58	Use only as a last resort & **explain**.

3) **Scope:** Local=**1**,   National=**2**,   Sub-Regional and Regional=**3**,   Foreign/International=**4**

ANALYSIS:

4) **Reference to gender equality/ human rights legislation/ policy:** Yes=**1**, No=**2**

5) **Is the story about a particular woman or group of women?** Yes=**1**, No=**2**,

6) **This story clearly highlights issues of inequality between women and men:** Agree=**1**, Disagree=**2**

7) **This story clearly challenges gender stereotypes:** Agree=**1**, Disagree=**2**

JOURNALISTS & REPORTERS:

Columns 8 and 9 are for journalists, presenters, anchors, reporters, etc. Code the anchor/announcer even if it is the same person for each news item. Code each reporter and journalist

8) **Role:** Anchor/announcer=**1**, Reporter=**2**, Other journalist=**3**

9) **Sex:** Female=**1**, Male=**2**, Other (transgender, etc.)=**3**, Do not know=**4**

PEOPLE IN THE NEWS:

Columns 10 to 19 are for people *in* the news. **Code**: (i) Each person in the story who speaks (ii) any person whom the story is about, even if they do not speak. Code **only** individual people. *Code each person in a separate row.*

Do not code: (i) Groups (e.g. a group of nurses, a group of soldiers); (ii) Organisations, companies, collectivities (e.g. political parties); (iii) Characters in novels or movies (**unless** the story is **about** them); (iv)Deceased historical figures (**unless** the story is **about** them); Interpreters (Code the person being interviewed as if they spoke without an interpreter).

10) **Sex:** Female=**1**, Male=**2**, Other (transgender, etc.)=**3**, Do not know=**4**

11) **Occupation or position:** See table.

0	Not stated	14	Agriculture, mining, fishing, forestry
1	Royalty, monarch, deposed monarch, etc.	15	Religious figure, priest, monk, rabbi, mullah, nun
2	Politician/ member of parliament, …	16	Activist or worker in civil society org., NGO, trade union
3	Government employee, public servant, spokesperson, etc.	17	Sex worker
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5	Academic expert, lecturer, teacher	19	Sportsperson, athlete, player, coach, referee
6	Doctor, dentist, health specialist	20	Student, pupil, schoolchild
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12	Office or service worker, non-management worker	26	Unemployed **no other occupation given**
13	Tradesperson, artisan, labourer, truck driver, etc.	27	Other **only as last resort & explain**

12) **Function in the news story:** See table (refer to full monitoring guidelines for further explanation).

0	Do not know	4	Personal experience
1	Subject	5	Eye witness
2	Spokesperson	6	Popular opinion
3	Expert or commentator	7	Other

13) **Family role given?** Yes=**1**, No=**2**

14) **Does the story identify the person either as a victim or survivor, or both?** Yes=**1**, No=**2***

*IF YOU SELECT 2 ("NO") IN Q.14, SKIP TO Q.17

*Complete Questions 15 and 16 if the person is described as victim or survivor

15) **The story identifies the person as a Victim of:** See table.

0	Not applicable (person is identified as a survivor only)	4	Victim of other non-domestic crime, robbery, etc.
1	Victim of an accident, natural disaster, poverty	5	Victim of violation based on religion, tradition…
2	Victim of domestic violence, rape, murder, etc.	6	Victim of war, terrorism, vigilantism, state violence…
3	Victim of non-domestic sexual violence, rape, assault, etc. (sexual violence only)	7	Victim of discrimination based on gender, race, ethnicity age, religion, ability, etc
		8	Other victim (specify in 'comments')

16) **The story identifies the person as a Survivor of:** See table.

0	Not applicable (person is identified as a victim only)	4	Survivor of other non-domestic crime, robbery, etc.
1	Survivor of an accident, natural disaster, poverty	5	Survivor of violation based on religion, tradition…
2	Survivor of domestic violence, rape, murder, etc.	6	Survivor of war, terrorism, vigilantism, state violence…
3	Survivor of non-domestic sexual violence, rape, assault, etc. (sexual violence only)	7	Survivor of discrimination based on gender, race, ethnicity, age, religion, ability, etc.
		8	Other survivor (specify in 'comments')

17) **Special question 1:**_____: Yes=**1**, No=**2**

18) **Special question 2:** _____: Yes=**1**, No=**2**

19) **Special question 3:**_____: Yes=**1**, No=**2**

20) **Does this story warrant further analysis?** Yes=**1*** [SKIP IF THE ANSWER IS 'NO']

(A story warrants further analysis if it clearly perpetuates or clearly challenges gender stereotypes, if it includes women's opinions in a remarkable way, if it contributes to an understanding of inequalities between women and men, if it mentions or calls attention to women's human rights, etc. Consult the guide for further explanation.)

*If you select '1' (Yes), you will need to send a copy of the recording to your national/regional coordinator.

TELEVISION CODING SYSTEM SUMMARY

1) **Item Number:** First story in newscast =**1**, Seventh story = **7**, etc.

(z) Is this story related to coronavirus Covid-19? **1**=Yes.   **2**=No

Note: For the question below it is important **NOT** to code COVID19-related stories under topic 23 but to choose the most relevant **secondary** topic theme in order to ensure results that can be compared with those from previous GMMPs.

2) **Topic:** See table. If the story **IS** COVID19-related (indicated by answer choice (1) in question (z) above, choose the **topic** category which is the most relevant as the **secondary** topic theme, **NOT** topic 23. For example, if the story is about job losses due to COVID-19, it should be coded under topic 12 *'Employment'*; or if the story is about the spread of COVID-19 in a refugee camp, it should be coded under topic 32 *'Migration, refugees…'*.

Politics and government		Social and legal	
1	Women politicians, women electoral candidates…	**28**	Sustainable Development Goals (SDGs), Post 2015 agenda, Agenda 2030
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3	Other domestic politics, government, etc.	**30**	Human rights, women's rights, rights of sexual minorities, rights of religious minorities, etc.
4	Global partnerships	**31**	Religion, culture, tradition, controversies…
5	Foreign/international politics, UN, peacekeeping	**32**	Migration, refugees, xenophobia, ethnic conflict…
6	National defence, military spending, internal security, etc.	**33**	Other development issues, sustainability, etc.
7	Other stories on politics (specify in 'comments')	**34**	Education, childcare, nursery, university, literacy
Economy		**35**	Women's movement, feminist activism, demonstrations, etc
8	Economic policies, strategies, modules, indicators, stock markets, taxes, etc	**36**	Changing gender relations (outside the home)
9	Economic crisis, state bailouts of companies, company takeovers and mergers, etc.	**37**	Family law, family codes, property law, inheritance…
10	Poverty, housing, social welfare, aid, etc.	**38**	Legal system, judiciary, legislation apart from family
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12	Employment	**40**	Riots, demonstrations, public disorder, etc.
13	Informal work, street vending, etc.	**41**	Other stories on social/legal (specify in 'comments')
14	Other labour issues (strikes, trade unions, etc.)	**Crime and violence**	
15	Rural economy, agriculture, farming, land rights	**42**	Non-violent crime, bribery, theft, drugs,
16	Consumer issues, consumer protection, fraud…	**43**	Corruption, (incl. political corruption)
17	Transport, traffic, roads…	**44**	Violent crime, murder, abduction, assault, etc.
18	Other stories on economy (specify in 'comments')	**45**	Child abuse, sexual violence against children, neglect
Science and health		**46**	War, civil war, terrorism, other state-based violence
19	Science, technology, research, discoveries…	**47**	Other crime/violence (specify in 'comments')
20	Medicine, health, hygiene, safety, (**not** EBOLA or HIV/AIDS)	**Gender and related**	
21	EBOLA, treatment, response…	**48**	Sexual harassment against women, rape, sexual assault, #MeToo, #TimesUp…
22	HIV and AIDS, policy, treatment, etc	**49**	Other gender violence such as feminicide, trafficking of girls and women, FGM…
23	Other epidemics, viruses, contagions, Influenza, BSE, SARS. **NOT** COVID-19 (*For stories related to Covid-19 choose the closest relevant sub-topic*)	**50**	Inequality between women and men such as income inequality/gender pay gap,
24	Birth control, fertility, sterilization, termination…	**Celebrity, arts, media, sports**	
25	Climate change, global warming	**51**	Celebrity news, births, marriages, royalty, etc.
26	Environment, pollution, tourism	**52**	Arts, entertainment, leisure, cinema, books, dance
27	Other stories on science (specify in 'comments')	**53**	Media, (including internet, social networks), portrayal of women/men
		54	Fake news, mis-information, dis-information, mal-information…
		55	Beauty contests, models, fashion, cosmetic surgery
		56	Sports, events, players, facilities, training, funding
		57	Other celebrity/arts/media news (specify in 'comments')
		Other	
		58	Use only as a last resort & **explain**.

3) **Scope:** Local=**1**,   National=**2**,   Sub-Regional and Regional=**3**,   Foreign/International=**4**

ANALYSIS:

4) **Reference to gender equality/ human rights legislation/ policy**:   Yes=**1**,   No=**2**
5) **Is the story about a particular woman or group of women?** Yes=**1**, No=**2**,
6) **This story clearly highlights issues of inequality between women and men:** Agree=**1**, Disagree=**2**
7) **This story clearly challenges gender stereotypes:** Agree=**1**, Disagree=**2**

JOURNALISTS & REPORTERS:

Columns 8, 9 and 10 are for journalists, presenters, anchors, reporters, etc. Code the anchor/announcer even if it is the same person for each news item. Code each reporter and journalist. Code each person in a separate row

8) **Role:** Anchor/announcer=**1**,   Reporter=**2**,   Other journalist=**3**
9) **Sex:** Female=**1**,   Male=**2**,   Other (transgender, etc.)=**3**,   Do not know=**4**
10) **Age (the person appears):** Do not know=**0**, 12 and under=**1**, 13-18=**2**, 19-34=**3**, 35-49=**4**, 50-64=**5**, 65 and up=**6**

PEOPLE IN THE NEWS:

Columns 11 to 21 are for people *in* the news. Code each person in the story who speaks, and any person whom the story is about, even if they do not speak. Code **only** individual people.

Do not code: (i) Groups (e.g. a group of nurses, a group of soldiers); (ii) Organisations, companies, collectivities (e.g. political parties); (iii) Characters in novels or movies (**unless** the story is **about** them); (iv) Deceased historical figures (**unless** the story is **about** them); (v) Interpreters (Code the person being interviewed as if they spoke without an interpreter).

11) **Sex:** Female=**1**,   Male=**2**,   Other (transgender, etc.)=**3**,   Do not know=**4**
12) **Age (the person appears):**   Do not know=**0**,   12 and under=**1**,   13-18=**2**,   19-34=**3**,   35-49=**4**,   50-64=**5**,   65-79=**6**,   80+=**7**
13) **Occupation or position:** See table.

0	Not stated	**14**	Agriculture, mining, fishing, forestry
1	Royalty, monarch, deposed monarch, etc.	**15**	Religious figure, priest, monk, rabbi, mullah, nun
2	Politician/ member of parliament, …	**16**	Activist or worker in civil society org., NGO, trade union
3	Government employee, public servant, spokesperson, etc.	**17**	Sex worker
4	Police, military, para-military, militia, fire officer	**18**	Celebrity, artist, actor, writer, singer, TV personality
5	Academic expert, lecturer, teacher	**19**	Sportsperson, athlete, player, coach, referee
6	Doctor, dentist, health specialist	**20**	Student, pupil, schoolchild
7	Health worker, social worker, childcare worker	**21**	Homemaker, parent (male or female) **only if no other occupation is given e.g. doctor/mother=code 6**
8	Science/ technology professional, engineer, etc.	**22**	Child, young person **no other occupation given**
9	Media professional, journalist, film-maker, etc.	**23**	Villager or resident **no other occupation given**
10	Lawyer, judge, magistrate, legal advocate, etc.	**24**	Retired person, pensioner **no other occupation given**
11	Business person, exec, manager, stock broker…	**25**	Criminal, suspect **no other occupation given**
12	Office or service worker, non-management worker	**26**	Unemployed **no other occupation given**
13	Tradesperson, artisan, labourer, truck driver, etc.	**27**	Other **only as last resort & explain**

14) **Function in the news story:** See table (refer to full monitoring guidelines for further explanation).

0	Do not know	**4**	Personal experience
1	Subject	**5**	Eye witness
2	Spokesperson	**6**	Popular opinion
3	Expert or commentator	**7**	Other

15) **Family role given?** Yes=**1**   No=**2**

16) **Does the story identify the person either as a victim or survivor, or both?** Yes=**1**, No=**2***

    *IF YOU SELECT 2 ("NO") IN Q.16, SKIP TO Q.19

     *Complete Questions 17 and 18 if the person is described as victim or survivor

17) **The story identifies the person as a Victim of:** See table.

0	Not applicable (person is identified as a survivor only)	4	Victim of other non-domestic crime, robbery, etc.
1	Victim of an accident, natural disaster, poverty	5	Victim of violation based on religion, tradition…
2	Victim of domestic violence, rape, murder, etc.	6	Victim of war, terrorism, vigilantism, state violence…
3	Victim of non-domestic sexual violence, rape, assault, etc. (sexual violence only)	7	Victim of discrimination based on gender, race, ethnicity age, religion, ability, etc
		8	Other victim (specify in 'comments')

18) **The story identifies the person as a Survivor of:** See table.

0	Not applicable (person is identified as a victim only)	4	Survivor of other non-domestic crime, robbery, etc.
1	Survivor of an accident, natural disaster, poverty	5	Survivor of violation based on religion, tradition…
2	Survivor of domestic violence, rape, murder, etc.	6	Survivor of war, terrorism, vigilantism, state violence…
3	Survivor of non-domestic sexual violence, rape, assault, etc. (sexual violence only)	7	Survivor of discrimination based on gender, race, ethnicity, age, religion, ability, etc.
		8	Other survivor (specify in 'comments')

19) **Special question 1:_____**: Yes=**1**, No=**2**
20) **Special question 2: _____**: Yes=**1**, No=**2**
21) **Special question 3:_____**: Yes=**1**, No=**2**

22) **Does this story warrant further analysis?** Yes=**1*** [SKIP IF THE ANSWER IS 'NO']

   (A story warrants further analysis if it clearly perpetuates or alternatively challenges gender stereotypes, if it includes women's opinions in a remarkable way, if it contributes to an understanding of inequalities between women and men, if it mentions or calls attention to women's human rights, etc. Consult the guide for further explanation.)

      *If you select '1' (Yes), you will need to send a copy of the recording to your national/regional coordinator.

INTERNET CODING SYSTEM SUMMARY

1) **Webpage layer number:** Homepage=**1**, One click away=**2,** Five clicks away= **5**, etc.

(z) Is this story related to coronavirus Covid-19? **1**=Yes. **2**=No

Note: For the question below it is important **NOT** to code COVID19-related stories under topic 23 but to choose the most relevant **secondary** topic theme in order to ensure results that can be compared with those from previous GMMPs.

2) **Topic:** See table. If the story **IS** COVID19-related (indicated by answer choice (1) in question (z) above, choose the **topic** category which is the most relevant as the **secondary** topic theme, **NOT** topic 23. For example, if the story is about job losses due to COVID-19, it should be coded under topic 12 *'Employment'*; or if the story is about the spread of COVID-19 in a refugee camp, it should be coded under topic 32 '*Migration, refugees…'*.

Politics and government

1	Women politicians, women electoral candidates…
2	Peace, negotiations, treaties
3	Other domestic politics, government, etc.
4	Global partnerships
5	Foreign/international politics, UN, peacekeeping
6	National defence, military spending, internal security, etc.
7	Other stories on politics (specify in 'comments')

Economy

8	Economic policies, strategies, modules, indicators, stock markets, taxes, etc
9	Economic crisis, state bailouts of companies, company takeovers and mergers, etc.
10	Poverty, housing, social welfare, aid, etc.
11	Women's participation in economic processes
12	Employment
13	Informal work, street vending, etc.
14	Other labour issues (strikes, trade unions, etc.)
15	Rural economy, agriculture, farming, land rights
16	Consumer issues, consumer protection, fraud…
17	Transport, traffic, roads…
18	Other stories on economy (specify in 'comments')

Science and health

19	Science, technology, research, discoveries…
20	Medicine, health, hygiene, safety, (**not** EBOLA or HIV/AIDS)
21	EBOLA, treatment, response…
22	HIV and AIDS, policy, treatment, etc
23	Other epidemics, viruses, contagions, Influenza, BSE, SARS. **NOT** COVID-19 (*For stories related to Covid-19 choose the closest relevant sub-topic*)
24	Birth control, fertility, sterilization, termination…
25	Climate change, global warming
26	Environment, pollution, tourism
27	Other stories on science (specify in 'comments')

Social and legal

28	Sustainable Development Goals (SDGs), Post 2015 agenda, Agenda 2030
29	Family relations, inter-generational conflict, parents
30	Human rights, women's rights, rights of sexual minorities, rights of religious minorities, etc.
31	Religion, culture, tradition, controversies…
32	Migration, refugees, xenophobia, ethnic conflict…
33	Other development issues, sustainability, etc.
34	Education, childcare, nursery, university, literacy
35	Women's movement, feminist activism, demonstrations, etc
36	Changing gender relations (outside the home)
37	Family law, family codes, property law, inheritance…
38	Legal system, judiciary, legislation apart from family
39	Disaster, accident, famine, flood, plane crash, etc.
40	Riots, demonstrations, public disorder, etc.
41	Other stories on social/legal (specify in 'comments')

Crime and violence

42	Non-violent crime, bribery, theft, drugs,
43	Corruption, (incl. political corruption)
44	Violent crime, murder, abduction, assault, etc.
45	Child abuse, sexual violence against children, neglect
46	War, civil war, terrorism, other state-based violence
47	Other crime/violence (specify in 'comments')

Gender and related

48	Sexual harassment against women, rape, sexual assault, #MeToo, #TimesUp…
49	Other gender violence such as feminicide, trafficking of girls and women, FGM…
50	Inequality between women and men such as income inequality/gender pay gap,

Celebrity, arts, media, sports

51	Celebrity news, births, marriages, royalty, etc.
52	Arts, entertainment, leisure, cinema, books, dance
53	Media, (including internet, social networks), portrayal of women/men
54	Fake news, mis-information, dis-information, mal-information…
55	Beauty contests, models, fashion, cosmetic surgery
56	Sports, events, players, facilities, training, funding
57	Other celebrity/arts/media news (specify in 'comments')

Other

58	Use only as a last resort & **explain**.

3) **Scope:** Local=**1**,   National=**2**,   Sub-Regional and Regional=**3**,   Foreign/International=**4**

4) **Has this story been shared by the media house via Twitter?** Yes=**1**,   No=**2**

   Enter the exact URL of the story into https://twitter.com/ " Code '1' (Yes) if the media house's twitter handle appears in the search results.

5) **Has this story been shared by the media house on its Facebook Page?** Yes=**1**,   No=**2**

ANALYSIS:

6) **Reference to gender equality/ human rights legislation/ policy:** Yes=**1**,   No=**2**

7) **Is the story about a particular woman or group of women?** Yes=**1**, No=**2**,

8) **This story clearly highlights issues of inequality between women and men:** Agree=**1**, Disagree=**2**

9) **This story clearly challenges gender stereotypes:** Agree=**1**, Disagree=**2**

JOURNALISTS & REPORTERS:

Columns 10 and 11 are for the reporter or journalist. For each story, code each journalist/reporter (i) who wrote the story and whose name appears, or (ii) who is visible in video clips, or (ii) who voice is heard in audio clips. Code each journalist/reporter in a separate row.
Do not code: (i) Unnamed journalists (e.g. 'Staff reporter', 'Our correspondent'); (ii) News agencies.

10) **Sex:** Female=**1**, Male=**2**, Other (transgender, etc.)=**3**, Do not know=**4**

11) **Age (the person appears):** Do not know=**0**, 12 and under=**1**, 13-18=**2**, 19-34=**3**, 35-49=**4**, 50-64=**5**, 65 and up=**6**)

PEOPLE IN THE NEWS:

Columns 12 to 24 are for people *in* the news whether in the text or in video clips. Code (i) any person whom the story is about even if they are not interviewed or quoted; (ii) Each person who is interviewed, (iii) Each person in the story who is quoted, either directly or indirectly. Code **only** individual people.
Do not code: (i) Groups (e.g. a group of nurses, a group of soldiers); (ii) Organisations, companies, collectivities (e.g. political parties); (iii) Characters in novels or movies (**unless** the story is **about** them); (iv) Deceased historical figures (**unless** the story is **about** them); (v) Interpreters (Code the person being interviewed as if they spoke without an interpreter).

12) **Sex:** Female=**1**, Male=**2**, Other (transgender, etc.)=**3**, Do not know=**4**

13) **Age (the person appears):**   Do not know=**0**,   12 and under=**1**,   13-18=**2**,   19-34=**3**,   35-49=**4**,
                                    50-64=**5**,   65-79=**6**,   80+=**7**

14) **Occupation or position:** See table.

0	Not stated	**14**	Agriculture, mining, fishing, forestry
1	Royalty, monarch, deposed monarch, etc.	**15**	Religious figure, priest, monk, rabbi, mullah, nun
2	Politician/ member of parliament, …	**16**	Activist or worker in civil society org., NGO, trade union
3	Government employee, public servant, spokesperson, etc.	**17**	Sex worker
4	Police, military, para-military, militia, fire officer	**18**	Celebrity, artist, actor, writer, singer, TV personality
5	Academic expert, lecturer, teacher	**19**	Sportsperson, athlete, player, coach, referee
6	Doctor, dentist, health specialist	**20**	Student, pupil, schoolchild
7	Health worker, social worker, childcare worker	**21**	Homemaker, parent (male or female) **only if no other occupation is given e.g. doctor/mother=code 6**
8	Science/ technology professional, engineer, etc.	**22**	Child, young person **no other occupation given**
9	Media professional, journalist, film-maker, etc.	**23**	Villager or resident **no other occupation given**
10	Lawyer, judge, magistrate, legal advocate, etc.	**24**	Retired person, pensioner **no other occupation given**
11	Business person, exec, manager, stock broker…	**25**	Criminal, suspect **no other occupation given**
12	Office or service worker, non-management worker	**26**	Unemployed **no other occupation given**
13	Tradesperson, artisan, labourer, truck driver, etc.	**27**	Other **only as last resort & explain**

15) **Function in the news story:** See table (refer to full monitoring guidelines for further explanation).

0	Do not know	**4**	Personal experience
1	Subject	**5**	Eye witness
2	Spokesperson	**6**	Popular opinion
3	Expert or commentator	**7**	Other

16) **Family role given?** Yes=**1**,   No=**2**

17) **Does the story identify the person either as a victim or survivor, or both?** Yes=**1**,   No=**2***

   *IF YOU SELECT 2 ("NO") IN Q.17, SKIP TO Q.20.

   *Complete Questions 18 and 19 if the person is described as victim or survivor

18) **The story identifies the person as a victim of:** See table.

0	Not applicable (the story identifies the person only as a survivor)	**5**	Victim of violation based on religion, tradition, etc.
1	Victim of an accident, natural disaster, poverty	**6**	Victim of war, terrorism, vigilantism, state violence…
2	Victim of domestic violence, rape, murder, etc.	**7**	Victim of discrimination based on gender, race, ethnicity, age, religion, ability, etc.
3	Victim of non-domestic sexual violence, rape, assault, etc. (sexual violence only)		
		8	Other victim (specify in 'comments')
4	Victim of other non-domestic crime, robbery, etc.	**9**	Do not know, cannot decide

19) **The story identifies the person as a survivor of:** See table.

0	Not applicable (the story identifies the person only as a victim)	**5**	Survivor of violation based on religion, tradition, etc.
1	Survivor of an accident, natural disaster, poverty	**6**	Survivor of war, terrorism, vigilantism, state violence…
2	Survivor of domestic violence, rape, murder, etc.	**7**	Survivor of discrimination based on gender, race, ethnicity, age, religion, ability, etc.
3	Survivor of non-domestic sexual violence, rape, assault, etc. (sexual violence only)		
		8	Other survivor (specify in 'comments')
4	Survivor of other non-domestic crime, robbery, etc.	**9**	Do not know, cannot decide

20) **Is the person directly quoted:** Yes=**1**, No=**2**

21) **Is there a photograph of the person in the story:** Yes=**1**, No=**2**, Do not know=**3**

22) **Special question 1:**_____: Yes=**1**, No=**2**
23) **Special question 2:** _____: Yes=**1**, No=**2**
24) **Special question 3:**_____: Yes=**1**, No=**2**

25) **Copy and paste the URL of the story in this column. Describe any photographs, images, other multimedia features included in the story. Note down the conclusions you draw from the images, audio and video.**

26) **Does this story warrant further analysis?** Yes=**1*** [SKIP IF THE ANSWER IS 'NO']

   (A story warrants further analysis if it clearly perpetuates or clearly challenges gender stereotypes, if it includes women's opinions in a remarkable way, if it contributes to an understanding of inequalities between women and men, if it mentions or calls attention to women's human rights, etc. Consult the guide for further explanation.)

   *If you select '1' (Yes), you will need to send a print-out of the story, screen grab of the page and recordings of multimedia features in it to your national/regional coordinator.

TWITTER CODING SYSTEM SUMMARY

1) This is: An original tweet=**1**, A retweet=**2***

   * Only retweets of tweets from the same media house can be coded. Do not code retweets of tweets from other news providers.

(z) Is this story related to coronavirus Covid-19? **1**=Yes. **2**=No

<u>Note</u>: For the question below it is important **NOT** to code COVID19-related stories under topic 23 but to choose the most relevant **secondary** topic theme in order to ensure results that can be compared with those from previous GMMPs.

2) **Topic:** See table. If the story **IS** COVID19-related (indicated by answer choice (1) in question (z) above, choose the **topic** category which is the most relevant as the **secondary** topic theme, **NOT** topic 23. For example, if the story is about job losses due to COVID-19, it should be coded under topic 12 *'Employment'*; or if the story is about the spread of COVID-19 in a refugee camp, it should be coded under topic 32 *'Migration, refugees…'*.

Politics and government	
1	Women politicians, women electoral candidates…
2	Peace, negotiations, treaties
3	Other domestic politics, government, etc.
4	Global partnerships
5	Foreign/international politics, UN, peacekeeping
6	National defence, military spending, internal security, etc.
7	Other stories on politics (specify in 'comments')

Economy	
8	Economic policies, strategies, modules, indicators, stock markets, taxes, etc
9	Economic crisis, state bailouts of companies, company takeovers and mergers, etc.
10	Poverty, housing, social welfare, aid, etc.
11	Women's participation in economic processes
12	Employment
13	Informal work, street vending, etc.
14	Other labour issues (strikes, trade unions, etc.)
15	Rural economy, agriculture, farming, land rights
16	Consumer issues, consumer protection, fraud…
17	Transport, traffic, roads…
18	Other stories on economy (specify in 'comments')

Science and health	
19	Science, technology, research, discoveries…
20	Medicine, health, hygiene, safety, (**not** EBOLA or HIV/AIDS)
21	EBOLA, treatment, response…
22	HIV and AIDS, policy, treatment, etc
23	Other epidemics, viruses, contagions, Influenza, BSE, SARS. **NOT** COVID-19 (*For stories related to Covid-19 choose the closest relevant sub-topic*)
24	Birth control, fertility, sterilization, termination…
25	Climate change, global warming
26	Environment, pollution, tourism
27	Other stories on science (specify in 'comments')

Social and legal	
28	Sustainable Development Goals (SDGs), Post 2015 agenda, Agenda 2030
29	Family relations, inter-generational conflict, parents
30	Human rights, women's rights, rights of sexual minorities, rights of religious minorities, etc.
31	Religion, culture, tradition, controversies…
32	Migration, refugees, xenophobia, ethnic conflict…
33	Other development issues, sustainability, etc.
34	Education, childcare, nursery, university, literacy
35	Women's movement, feminist activism, demonstrations, etc
36	Changing gender relations (outside the home)
37	Family law, family codes, property law, inheritance…
38	Legal system, judiciary, legislation apart from family
39	Disaster, accident, famine, flood, plane crash, etc.
40	Riots, demonstrations, public disorder, etc.
41	Other stories on social/legal (specify in 'comments')

Crime and violence	
42	Non-violent crime, bribery, theft, drugs,
43	Corruption, (incl. political corruption)
44	Violent crime, murder, abduction, assault, etc.
45	Child abuse, sexual violence against children, neglect
46	War, civil war, terrorism, other state-based violence
47	Other crime/violence (specify in 'comments')

Gender and related	
48	Sexual harassment against women, rape, sexual assault, #MeToo, #TimesUp…
49	Other gender violence such as feminicide, trafficking of girls and women, FGM…
50	Inequality between women and men such as income inequality/gender pay gap,

Celebrity, arts, media, sports	
51	Celebrity news, births, marriages, royalty, etc.
52	Arts, entertainment, leisure, cinema, books, dance
53	Media, (including internet, social networks), portrayal of women/men
54	Fake news, mis-information, dis-information, mal-information…
55	Beauty contests, models, fashion, cosmetic surgery
56	Sports, events, players, facilities, training, funding
57	Other celebrity/arts/media news (specify in 'comments')

Other	
58	Use only as a last resort & **explain**.

ANALYSIS:

3) **Reference to gender equality/ human rights legislation/ policy:**   Yes=**1**,   No=**2**

4) **Is the tweet about a particular woman or group of women**?: Yes=**1,** No=**2,**

5) **This tweet clearly highlights issues of inequality between women and men:** Agree=**1**, Disagree=**2**

6) **This tweet clearly challenges gender stereotypes**: Agree=**1,** Disagree=**2**

JOURNALISTS & REPORTERS:

Columns 7 and 8 are for the reporter or journalist. Code the journalist to who the twitter account belongs if the account does not belong to the media house.
Code any journalist referenced in the tweet. Code each journalist/reporter in a separate row.
Do not code: (i) Unnamed journalists (e.g. 'Staff reporter', 'Our correspondent'); (ii) News agencies.

7) **Sex:** Female=**1**, Male=**2**, Other (transgender, etc.)=**3**, Do not know=**4**

8) **Age (the person appears in an image or video in the tweet):** Do not know=**0**, 12 and under=**1**, 13-18=**2**, 19-34=**3**, 35-49=**4**, 50-64=**5**, 65 and up=**6)**

PEOPLE IN THE NEWS:

Columns 9 – 16 are for people *in* the tweet. Code (i) any person whom the tweet is about even if they are not interviewed or quoted; (ii) Each person who is interviewed, (iii) Each person in the tweet who is quoted, either directly or indirectly. Code **only** individual people.
Do not code: (i) Journalists referenced in the tweet (journalists are coded in questions 7-8); (ii)Groups (e.g. a group of nurses, a group of soldiers); (ii) Organisations, companies, collectivities (e.g. political parties); (iii) Characters in novels or movies (**unless** the tweet is **about** them); (iv) Deceased historical figures (**unless** the tweet is **about** them); (v) Interpreters (Code the person being interviewed as if they spoke without an interpreter).

9) **Sex:** Female=**1**, Male=**2**, Other (transgender, etc.)=**3**, Do not know=**4**

10) **Age (the person appears in an image or video in the tweet):**   Do not know=**0**,   12 and under=**1**,   13-18=**2**, 19-34=**3**,   35-49=**4**,   50-64=**5**,   65-79=**6**,   80+=**7**

11) **Occupation or position:** See table.

0	Not stated	**14**	Agriculture, mining, fishing, forestry
1	Royalty, monarch, deposed monarch, etc.	**15**	Religious figure, priest, monk, rabbi, mullah, nun
2	Politician/ member of parliament, …	**16**	Activist or worker in civil society org., NGO, trade union
3	Government employee, public servant, spokesperson, etc.	**17**	Sex worker
4	Police, military, para-military, militia, fire officer	**18**	Celebrity, artist, actor, writer, singer, TV personality
5	Academic expert, lecturer, teacher	**19**	Sportsperson, athlete, player, coach, referee
6	Doctor, dentist, health specialist	**20**	Student, pupil, schoolchild
7	Health worker, social worker, childcare worker	**21**	Homemaker, parent (male or female) **only if no other occupation is given e.g. doctor/mother=code 6**
8	Science/ technology professional, engineer, etc.	**22**	Child, young person **no other occupation given**
9	Media professional, journalist, film-maker, etc.	**23**	Villager or resident **no other occupation given**
10	Lawyer, judge, magistrate, legal advocate, etc.	**24**	Retired person, pensioner **no other occupation given**
11	Business person, exec, manager, stock broker…	**25**	Criminal, suspect **no other occupation given**
12	Office or service worker, non-management worker	**26**	Unemployed **no other occupation given**
13	Tradesperson, artisan, labourer, truck driver, etc.	**27**	Other **only as last resort & explain**

12) **Function in the news story:** See table (refer to full monitoring guidelines for further explanation).

0	Do not know	**4**	Personal experience
1	Subject	**5**	Eye witness
2	Spokesperson	**6**	Popular opinion
3	Expert or commentator	**7**	Other

13) **Is there a photo of the person in the tweet?:** Yes=**1**, No=**2**, Do not know=**3**

14) **Special question 1:**_____**:** Yes=**1**, No=**2**

15) **Special question 2:** _____**:** Yes=**1**, No=**2**

16) **Special question 3:**_____**:** Yes=**1**, No=**2**

17) **Copy and paste the URL of the tweet in this column. DESCRIBE ANY PHOTOGRAPHS, IMAGES, OTHER MULTIMEDIA COMPONENTS INCLUDED IN THE TWEET AND THE CONCLUSIONS YOU DRAW FROM THEM.**

18) **Does this tweet warrant further analysis?** Yes=**1*** [SKIP IF THE ANSWER IS 'NO']

    (*A tweet warrants further analysis if it clearly perpetuates or clearly challenges gender stereotypes, if it presents the story being tweeted in a sensationalist, gender-biased manner, etc . Consult the guide for further explanation.)

    *If you select '1' (Yes), you will need to send a print-out of the tweet and screen grab of the page to your national/regional coordinator.